

From: [Steele, Rachel](#)
To: [Perez, Ashley](#); [Arceno, Mark Anthony](#)
Cc: [Fletcher, Richard](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Neff, Jennifer](#)
Subject: Comparative Studies 2340
Date: Wednesday, October 18, 2023 4:02:18 PM
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Good afternoon,

On Friday, September 19th, the Race, Ethnicity and Gender Diversity Subcommittee of the ASC Curriculum Committee reviewed a course proposal for Comparative Studies 2340.

The Subcommittee unanimously approved the request with five recommendations:

- a. Recommendation: The Subcommittee recommends that the department include some more information in the assignment descriptions about how the course's graded assessments interact with the REGD category, so that students can better understand the connection. They note that the GEN Submission form contains some excellent material related to this that could easily be modified for the syllabus.
- b. Recommendation: The Subcommittee suggests that the department consider some introduction to the intersectional study of race, ethnicity, and gender early on in the course, so that this can serve as a foundation for the other topics.
- c. Recommendation: The Subcommittee recommends that the department modify the course description on pg. 1 of the syllabus to include a stronger focus on race, ethnicity and gender.
- d. Recommendation: The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 7), which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website](#).
- e. Recommendation: The Subcommittee recommends that the department use the most recent version of the Mental Health Statement (syllabus, pg. 7), as the name and phone number of the Suicide/Crisis hotline has changed. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website](#).

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught. CompSt 2340 will continue through the approval process to OAA.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Richard Fletcher (faculty Chair of the REGD Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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